

2023 PLAYATHON GUIDELINES FOR MONITORS

(REGISTRATION PROCEDURE)

1. Please do not have any beverages or food on the registration tables. All food and drinks should be kept hidden under the tables.
2. Student arrives at main entrance and provides their full name and name of participating teacher/studio. Monitor will check off the student's last and first name on the Studio Registration List. Indicate dollar amount of pledge on studio registration form. Be sure to stamp pledge form with LVMTA stamp (for tax receipt).
3. Direct the student to his or her location (see "Venue" on master list). **BE SURE TO GIVE THE STUDENT A GOODY BAG!**
4. Cash donations will be accepted in the Cash donations jar. Money from jar should go into envelope, "Cash donations-Sat. and Sun." will collect envelope on Sat. will collect same envelope on Sunday.
5. Important Contact Phone Numbers: